

Fall Return 2020

July 13, 2020

In-person instruction will follow guidelines according to Phase 4 of the Restore Illinois Plan. The Windsor Community School District has prepared educational plans and operational protocols, based on guidance from the Illinois State Board of Education (ISBE), the Illinois Department of Health (IDPH) and the state's five-phase reopening plan. The purpose of this document is to outline those plans.

In addition, remote learning will be offered to students with a medical note and for families who choose. Remote learning will meet the required 5 clock hours as required by ISBE. When the State of Illinois reaches Phase 5, (Restore Illinois Plan) COVID-19 protocols will be lifted and the district will return to a regular attendance schedule. If there is a return to Phase 1-3, remote learning Preschool - 12th grade will be utilized.

When will school begin for the Windsor Community School District?

School will begin August 19 for students in the Windsor Community School District.

Has the school calendar changed since the initial release?

Yes! Windsor Community School District staff will report on August 17 for a Teacher Institute Day. On August 18, teachers will be participating in a Remote Learning Planning Day. Students will not attend until August 19. Please keep in mind, the calendar can change. Please continue to stay informed by checking district communication.

What are the Remote Learning Planning days on the school calendar?

Remote Learning Planning days are essentially teacher institute days. Students will not be in attendance on those days.

What will school hours consist of as school starts?

Windsor Elementary School students can arrive beginning at 7:30 a.m. To ensure safety measures, students are to remain in cars and buses until a staff member allows students to enter the building. Only Windsor Elementary students are allowed out of the vehicles.

Dismissal will begin at 2:45 p.m. for bus students at Windsor Elementary School. Once bus students are dismissed, town students will be dismissed in a structured fashion. If you are picking up a student, please stay in your car and wait for your student(s) to exit the building. Car riders will then be dismissed from classrooms as a school employee calls out their name. Cars need to line up around the parking lot as usual.

Windsor Jr./Sr High School will open the doors at 7:30 a.m. Dismissal for buses will begin at 3:00 p.m. with town students being dismissed following bus dismissal. Parents picking up students are asked to park in the very back row of the east parking (new gym) parking lot.

Will students be screened before entering the building?

Parents will sign a self- certification agreement at registration. This will require parents to certify that their student(s) do not have any of the following symptoms before entering the buildings each day:

- Temperature of 100 or more
- Cough
- Excessive fatigue
- Headaches
- Nausea or vomiting
- Loss of taste or smell
- Shortness of breath or difficulty breathing
- Sore throat

Likewise, the parents certify the student(s) has not been in close contact with a person who has been diagnosed with COVID-19. **Call the school if you are known to have been in contact with someone who tested positive for COVID-19.**

What happens if a student starts to display symptoms of COVID-19 during school?

Should a student display signs of COVID-19, including a fever of 100.4 or higher, the student will remain in a quarantine area until a parent or guardian picks the student up, or alternative transportation home is arranged. Parents will be accountable to pick up students within one hour of being contacted by the school.

CDC and IDPH guidelines for students who were suspected of having COVID-19 whether they were tested or not, state that 72 hours must elapse from resolution of fever without fever reducing medication.

Students who have had contact with someone who is positive for COVID-19 must follow the IDPH guidelines for self-monitoring and self-quarantine.

Will students and staff wear face coverings?

Windsor CUSD #1 understands physical distancing will not be possible in all circumstances. All individuals in school buildings ***must*** wear face coverings at all times, unless they are younger than two years of age, have trouble breathing, or are unconscious, incapacitated, or otherwise unable to remove the cover without assistance.

Face coverings must be worn at all times in school buildings even when social distancing is maintained.

- Employees and students may use their own, school appropriate, face masks.
- Face masks do not need to be worn outside if social distance is maintained

- If your student rides the bus, they will need to wear face masks as they enter the bus.
- Parents/Students will be responsible for cleaning the school issued face masks daily.
- Face masks must cover the nose, mouth, and close around the chin. Bandannas tied around the head will not be acceptable.
- A doctor's note is required specifying a student/staff member has a medical condition that prohibits them from wearing a mask.

What guidelines will be in place for Windsor students?

- To the extent possible in a school setting, Windsor has developed procedures to ensure six feet of physical distance from other people.
- This expectation pertains to students and staff members in all areas and settings to the greatest extent possible.
- Visual reminders will be posted throughout school buildings and visuals will be designated (signs, tape, etc.) as indicators of safe distances in areas where students congregate or line up (e.g., arrival and departure, lunchroom lines, hallways, recess lines, libraries, cafeterias).
- Windsor High School passing periods will follow arrows to ensure social distancing.
- Staff and students should abstain from physical contact including: handshakes, high fives, hugs, etc.
- Lunch will occur in designated areas of less than 50 students (to be organized by building principals).
- Buses will include no more than 50 students at a time.

How will hygiene be practiced at Windsor School District?

- Frequent hand washing and hand sanitizing are key to help prevent the spread of COVID-19.
- Staff members must clean hands as often as possible with soap and water for at least 20 seconds.
- If soap and water are not available, an alcohol-based hand sanitizer that contains at least 60% alcohol may be used.
- Each building will place signage reminding everyone of the need for proper hand hygiene in the appropriate areas.
- If assisting a student requires close contact, hand washing, or sanitizing must be done before and after contact with students.
- Hand sanitizer will be available in both buildings in designated areas including classrooms and offices.
- It is recommended that hand hygiene is performed upon arrival to and departure from school.
- We will post handwashing posters in the bathrooms, hallways, all common areas.
- Each staff member will be required to complete safety training with the school nurse in the following areas including: face covering, hygiene procedures and social distancing. The same training will be provided to students on a regular basis by the nurse and teachers.

What will be the expectation of visitors for WCUSD #1?

Visitors will need to buzz into the office and state their reason for visiting. If a student is being picked up, school personnel will bring the student to the front door and the guardian will need to sign the student out. Visitors will NOT be allowed in the building, unless an emergency is present. In case of an emergency, the visitor will complete a questionnaire before entering the building.

How will the Elementary classroom environment change?

- Seating will be arranged six feet apart facing the same direction, if possible.
- Teachers will provide assigned seating for students and require students to remain in these seats to the greatest extent possible.
- Common areas will be marked as to where to sit, stand, and walk.
- To the best extent possible, students will remain with the same classroom group throughout the day.
- Restroom and handwashing breaks throughout the day will be scheduled/coordinated
- Recess will be coordinated and frequently touched surfaces on the playground will be sanitized regularly
- Students/staff will sanitize hands whenever anyone enters the classroom
- School supplies will not be shared by students or staff
- Classrooms will be cleaned daily

How will the Jr/Sr. High classroom environment change?

- Seating will be arranged six feet apart and face the same direction, if possible.
- Teachers will provide assigned seating for students and require students to remain in these seats to the greatest extent possible.
- Common areas will be marked as to where to sit, stand, and walk.
- Handwashing will be encouraged throughout the day.
- Students/staff will sanitize hands whenever anyone enters the classroom
- School supplies will not be shared by students or staff
- Classrooms will be cleaned daily

How will students social distance at their lockers?

Lockers will be assigned to provide the best amount of distance possible. Students will be given designated times to visit their lockers to help with social distancing. This means students will not visit their locker after each class.

Will Driver's Education Behind-the-Wheel be offered?

Yes, for those that have completed the necessary coursework. Students participating in behind-the-wheel, will have to abide by the following guidelines:

- Two students and one instructor per vehicle
- Students and instructor must wear face masks
- Eating and drinking in the vehicle is prohibited
- Use of hand sanitizer before and after driving

- The steering wheel, door handles, seat belt fastener, controls/dials, keys, etc will be disinfected between each behind-the-wheel session
- Seats will be regularly cleaned

Will my student(s) have PE?

Yes. Students in both buildings will have PE class. The Jr/Sr. High students will not change into PE clothes for class, meaning the locker rooms are unavailable. Whenever possible and weather permitting, PE classes will be outside and will practice social distancing. If classes must be taught inside, social distancing will be practiced to the greatest extent possible. Equipment will be used sparingly, and if used will be cleaned between each use. Students and staff will must wash their hands or use hand sanitizer at the start and end of each class period, when hands are visibly dirty, and/or the use of a piece of equipment.

Will students be allowed to use drinking fountains?

Students are encouraged to bring clear water bottles to fill at the drinking fountains.

Will students be allowed to go on field trips?

No. All field trips, including the senior trip, will not occur under the current guidelines. Senior trip has been canceled to ensure student safety and due to lack of fundraising capabilities.

Homecoming was slated to be in October this year, will it still occur?

At this point in time, Homecoming is postponed.

Will there be sports this year?

Currently, the IESA and IHSA has prohibited any activity that requires contact with another person or equipment. Should sports occur they will do so without spectators due to capacity limitations.

Should we revert to remote learning during the school year what are the key changes?

Students will be required to attend school, just via their Chromebooks on a daily basis. The students must log a minimum of five hours of attendance each day. Grades will be calculated as normal.

What if there is a positive case?

If a student has tested positive or has been in close contact with someone who has tested positive, parents/guardians should notify school administration immediately. The district will work with the local health department to contact trace and handle each case individually.

What if I do not want my student attending in-person instruction?

Students who attend in-person instruction must abide by all requirements (i.e. face masks, social distancing, etc). Should a student not attend in-person instruction, the district will help the family establish a remote learning environment, such as APEX, Educere, Edgunity, Edmentum. The determination of in-person or remote learning is on a semester by semester basis. In other

words, a student cannot alternate days or weeks between in-school and online learning. If a family does online remote learning in August, they must continue that through at least the end of the first semester (December).

How will I know the teacher for my elementary student?

On August 14, after 3 p.m., parents will be able to log in to their Chalkable account to obtain the classroom teacher information for their child. Postings will not be available on the school doors.

Will we ever go back to remote learning?

Possibly. There are a number of factors that would dictate this happening.

How will my student retrieve their Chromebook, should we return to remote learning?

The district was nearly 1:1 with Chromebooks already. We have new Chromebooks ordered to make us completely 1:1. However, due to the large volume needed, the chromebooks are back ordered. They will be distributed as soon as possible.

Once distributed, Jr/Sr High students will have a Chromebook assigned to them and they will carry it from class to class and from school to home and back daily. So, they should always have their Chromebook. The elementary students will utilize Chromebooks more in the classrooms to become more familiar with them and a plan will be put in place for them to be picked up should we revert to remote learning.

Will anything change?

Possibly. Guidelines are always in flux and we will have to adjust accordingly. We will communicate any changes through our school website, BAND app, and social media pages.