

Remote Learning Plan

Windsor Community School District #1

Description: For any school or district that does not implement an e-learning program under Section 10-20.56 of the Code, the school or district must adopt a Remote Learning Day Plan approved by the school's or district's superintendent or chief administrator. Each school or district may utilize five Remote Learning Planning Days, consecutively or in separate increments, to develop, review, or amend its Remote Learning Day Plan. Remote Learning Planning Days shall be deemed pupil attendance days for calculation of the length of a school term under Section 10-19 of the Code.

Requirements: Each Remote Learning Day Plan shall address all of the following:

- A) Accessibility of the remote instruction to all students enrolled in the school or district.
 - i. The school district will utilize a variety of methods for providing instruction to students. Methods of providing instruction include, but are not limited to, online classrooms, videos, and online resources.
- B) When applicable, a requirement that the Remote Learning Days activities reflect the State learning standards
 - i. All coursework will be aligned directly to the Illinois Learning Standards for career and technical education, early learning, English language arts, English language learning, fine arts learning, gifted education, math learning, PE/health learning, science learning, social science learning, school wellness, technology, and world languages.
- C) Means for students to confer with an educator, as necessary.
 - i. During the use of remote learning days, students and parents may contact teachers directly by email or call the school. All emails are outlined on the school website. <https://windsor.k12.il.us/> Teachers will also use various means of communicating with students through online meetings (Google Meet), online classrooms (Google Classrooms), or through teleconferences.
- D) The unique needs of students in special populations, including, but not limited, students eligible for special education under Article 14 of the Code, students who are English learners, as defined by Section 14C-2 of the Code, students experiencing homelessness under the Education for Homeless Children Act [105 ILCS 45], or vulnerable student populations.
 - i. Teachers, paraprofessionals, and support staff will continue to provide learning activities for special populations of students, per the individualized remote learning plan developed/reviewed at the annual IEP meeting. Check-ins will occur with these students to offer support and specialized support based upon the needs and the status of the child's learning. Resources will be made available to address needs of learning, health, and mental health.

- E) Transitions from remote learning to on-site learning upon the State Superintendent's declaration that Remote Learning Days are no longer deemed necessary.
- i. When the Governor, Illinois State Board of Education, and local health department deem that remote learning days are no longer necessary nor allowed, the superintendent of schools will examine the safety of the students and communicate a transition plan for students to come back to school or use other days as appropriate within the school calendar.
- F) The State Superintendent has determined that days of remote instruction during a public health emergency must include at least 5 clock hours. The 5 clock hours can be a combination of instruction and school work. Two and half (2.5) hours should be synchronous, meaning face to face or teleconference, instruction.(per ISBE Fall 2020: July 23, 2020) Student attendance will be taken during each class period, and recorded on transcripts. If a student is unable to attend class, parents still should call the office and alert the school to the reason for the absence.
- G) Google Classroom will be the platform used to provide remote learning for students. Instruction will be live, utilizing Google Meet, and will follow the daily schedule that is posted under the remote learning tab.<https://windsor.k12.il.us/remote-learning/> Some staff may choose to record lessons, but this is each staff member's choice. Student attendance will be taken during each class period, and placed in Chalkable by the end of the school day. Grades will be earned and will be part of a student's final grade.
- i. Student Responsibilities can include, but are not limited to:
 - i. Review assigned work.
 - ii. Complete assigned work by the due date.
 - iii. Ask clarifying questions when you need help and communicate if you are struggling emotionally, physically, or academically.
 - iv. Be respectful to yourself, teachers, and peers.
 - v. Comply with new health and safety policies.
 - vi. Take care to get enough rest and commit to self-care.
 - ii. Google Meets and Google Classroom is our online learning environment. Students are reminded to conduct themselves appropriately, just as if they were in the building classroom. Students should be mindful of their backgrounds, what they say and how they say it. We want our community to be safe, behave appropriately and respectful of one another and the educational community. Parents will be contacted if issues arise.
- H) This link will guide students/parents/guardians to the remote learning schedules for each level of learning. <https://windsor.k12.il.us/wp-content/uploads/2020/08/Untitled-document.pdf>
Please know this link is updated, as needed.

Review:

The school's or district's superintendent or chief administrator shall periodically review and amend its Remote Learning Day Plan, as needed, to ensure the Plan meets the needs of all students.

This plan was last approved by the Superintendent of Schools on September 4, 2020.