

Elementary School
808 Wisconsin
Windsor, IL 61957
(217) 459-2447
Fax (217) 459-2408
Principal—April Drake

Windsor Community Unit School District #1

Windsor... Where Pride and Tradition Meet Success

Superintendent—Erik Van Hovehn

Jr. Sr. High School
1424 Minnesota
Windsor, IL 61957
(217) 459-2636
Fax (217) 459-2794
Principal—Jennifer Bridges

4/13/2021

E-Learning Day Plan

Windsor CUSD #1

1. Verification of 5 clock hours of instruction: Parents will complete an online or paper form to verify their child participated in 5 hours on instruction. This form will be sent home with students or a link will be made available online.
2. Ensure access to technology: Students will participate in school work engaged online programs utilizing a variety of methods to provide student instruction include but are not limited to: online classrooms, videos, online resources, workbooks, worksheets, and paper packets.
3. Ensure access to non-electronic materials: Paper based educational materials will be sent home in order to prepare for the possibility of an E Learning Day. This material will be relevant to each specific grade level.
4. Special needs students: Teachers and paraprofessionals will continue to provide learning activities for special education students. Daily check-ins will occur with these students to offer specialized support based upon the needs and status of the child's individual education plan. These supports may be given over google meet, telephone or paper packet.
5. Monitoring Students: Student participation is tracked by the teaching staff through communication from the students. Parents may contact teachers directly by email. All staff email addresses are available on our district website. Teachers will use various means of communicating with students such as email, online meetings and directions/notes included in the paper packets.
6. Communication with parents: Information will be posted on the school's website.
7. Training staff and students: All staff and students will be trained on using the technology platforms available for E Learning. Accommodations of paper packets or hot spots will be made for those without access to internet.
8. Unions Communication: The union has been notified and agrees to use E-learning days if needed.

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